



HINSDALE COUNTY SCHOOL DISTRICT RE-1

Kitchen and Custodial Assistant JOB POSTING
Hinsdale County School District RE-1
Lake City, Colorado | www.lakecityschool.org

Join us and work with kids in the mountains! Located in the heart of Southwest Colorado's San Juan Mountains, Lake City Community School is excited to offer this new job opportunity to a dedicated, detail-oriented and energetic individual to support our Kitchen Manager and Facility Manager. Our kids are fantastic, and our staff is amazing - become part of our award-winning district!

JOB TITLE: Kitchen & Custodial Assistant, Full-Time (1.0 FTE)

REPORTS TO: Kitchen Manager, Facility Manager and Superintendent

SCHEDULE: 8 hours/day, 4 days per week (Tuesday-Friday), 38-week contract (152 contract days) plus occasional meetings at other times

SALARY: Minimum \$13.00/hour based on non-licensed staff salary schedule. This is a full time (1.0) position. Retirement benefits through PERA are included.

JOB OBJECTIVE: The Kitchen/Custodial Assistant supports the Kitchen Manager in providing nutritional hot lunches for our students in support of our vision to prepare students for learning and the Facility Manager in allowing learning to happen in a safe, clean and well-maintained environment.

QUALIFICATIONS: High school diploma or equivalent; excellent communication skills with colleagues and students; flexibility; strong skills in following directions; leadership skills in participating on staff team; ability to maintain confidentiality;

BACKGROUND CHECK: An extensive background check is required.

RESPONSIBILITIES:

- Assist Kitchen Manager in daily production of lunch program.
- Ensure kitchen safety, sanitation and compliance with health code.
- Serve students in a kind and efficient manner.
- Assist Facility Manager in managing the district's building and grounds.
- Execute daily and weekly checklists of cleaning tasks, snow removal and grounds maintenance.
- Maintain schedules and ensure inspection compliance.

TO APPLY: Please submit a cover letter, application form (available on our website www.lakecityschool.org), and resume including contact information for three references to Shawn Arthur, Administrative Assistant by email: shawn@lakecityschool.org or mail: PO Box 39, Lake City, CO 81235.

CLOSING DATE FOR APPLICATIONS: Until Filled

Hinsdale County School District RE-1 is an Equal Opportunity Employer.