



HINSDALE COUNTY SCHOOL DISTRICT RE-1

**Board of Education Agenda  
Lake City Community School  
January 28, 2016, 5:30 pm in the English Classroom**

- A. Call meeting to order, pledge of allegiance and roll call.
- B. Reading and approval of minutes from December 10, 2015 Board meeting.
- C. Requests from audience for presentation(s) related to agenda items
- D. Modifications to agenda.
- E. Approval of agenda.
- F. Speakers: Carolyn Wright, PreK/K Teacher
- G. Community Communications (Non-agenda items)
- H. Committee Reports
  - 1. Accountability Committee Report:
  - 2. Preschool Committee Report:
  - 3. Student Representative Report:
  - 4. PTSA Report:
  - 5. Facility Committee Report:
- I. Discussion Items
  - 1. IGA with Town of Lake City regarding Armory Use
  - 2. 2014-2015 Audit update
  - 3. Special Education Advisory Committee update
  - 4. Poetry Workshop idea
- J. Executive Session: none
- K. Action Items
  - 1. Consent Agenda: none
  - 2. Policy Proposals and Amendments
    - i. DP-1 Mission, Vision, Values
  - 3. Sealed Bids for Lighting Retrofit Project – open them and make decision
  - 4. Board Calendar Modification – December 2016 meeting date falls during CASB Conference
  - 5. Notice of Meetings Posting Location Resolution
- L. Superintendent's Report
- M. Board Chairman/Directors' Reports:
  - 1. Tara 2. Rob 3. Bill 4. Elizabeth 5. Phillip
- O. Review and approval of bills and monthly financial reports.
- P. Board Self-Assessment
- Q. Next Meeting –Workshop: Thursday, February 11, 2016 @ 5:30 in the English Classroom; Meeting: Thursday, February 25, 2016 @ 5:30 in the English Classroom
- R. Adjournment



HINSDALE COUNTY SCHOOL DISTRICT RE-1

**HINSDALE COUNTY SCHOOL DISTRICT RE-1 BOARD OF EDUCATION  
RECORD OF PROCEEDINGS  
*December 10, 2015 Minutes***

President Tara Hardy called the meeting of the Board of Education to order. Roll call was taken; other members present were Rob Hudgeons, Elizabeth Stuntz and Phillip Virden. Superintendent Dr. Leslie Nichols was also present.

***Elizabeth Stuntz made the motion to approve the minutes from the November 12, 2015 meeting. Phillip Virden seconded the motion. Roll call vote; all yes.***

**Request from Audience for presentations related to agenda items:** none

**Modifications to the agenda:** none

**Approval of Agenda:** ***Rob Hudgeons made the motion to consider approval of agenda. Elizabeth Stuntz seconded the motion. Roll call vote; all yes.***

**Speaker:** none

**Community Communications:** none

**Committee Reports:**

1. Accountability Committee – No report.
2. Preschool Committee – Reviewed 14-15 Colorado Preschool Evaluation.
3. Student Representative – LCCS students Molly Stuntz and Miranda Hall reported on several upcoming events. Student Council will sponsor a Spirit Week for basketball. NHS will sponsor a breakfast next Wednesday, December 16 and will also sponsor the Lake San Cristobal 5K/10K in June to benefit the Brick-By-Brick Scholarship. The Community Knowledge Bowl Meet will be Monday, January 25. High School Basketball teams will play Cotopaxi in Creede on Saturday, January 23 – Community Involvement Day – Let's try to get lots of community members to attend the games.
4. PTSA Report - Bake Sale at Goodies 'N Gifts on Saturday, December 19<sup>th</sup>.
5. Facility Committee Report: No report.

**Discussion Items:**

1. Discuss concern expressed by Town Manager regrading Superintendent – no formal complaint has been filed. Leslie N. acting as a parent at a town-sponsored event.
2. Discuss Facility Improvement Plan, including lighting upgrade proposal from Kirk McKnight, Cooperative Lighting Partners – we will post bids for lighting proposals which will be due January 26, 2016. These sealed bids will be opened at our January meeting.

**Executive Session:** none

**Action Items:**

1. Consent Agenda: none
2. Policy Proposals and Amendments
  - a. **Elizabeth Stuntz made the motion to consider approval of IKF Graduation Guidelines. Phillip Virden seconded the motion. Roll call vote; all yes.**
3. **Elizabeth Stuntz made the motion to consider approval of the 2016 Board Calendar. Rob Hudgeons seconded the motion. Roll call vote; all yes.**
4. **Rob Hudgeons made the motion to consider approval of the 2015 school district mill levy. Phillip Virden seconded the motion. Roll call vote; all yes.**
5. **Phillip Virden made the motion to consider approval of the HS Basketball Overnight in Alamosa on January 15, 2016. Elizabeth Stuntz seconded the motion. Roll call vote; all yes.**

**Superintendents Report** – CASB was a great weekend; maybe Susan could attend next year-seems to be a lot of valuable information relevant to the Business Manager. The Accountability Committee will begin work on the Unified Improvement Plan in January. MAP/DIBELS will be administered in January.

**Board Chairman/Directors Report:**

1. Tara Hardy – Open House today @ Public Health, 3-6. Would like to have NHS/NJHS at a meeting soon to honor them.
2. Rob Hudgeons – Surprising information from a CASB session about kids' attitudes about school. Survey classes about likes/dislikes to try to get information about what excites kids about learning.
3. Elizabeth Stuntz – Would like Safe 2 Tell Colorado put on all iPads – a safe and anonymous way to report threatening behaviors or endangering activities.
4. Phillip Virden – Excited that entire board and Leslie could attend CASB together. Would like to hold a “debrief” about bond issue with Randy Black, Head of CASB Member Relations. Will hold an Astronomy Night, Sunday, December 13 for school kids. Interested in the Challenger program, a distance learning program with a portable planetarium.

**Review and Approval of Bills and Monthly Financial Report:**

1. ***Rob Hudgeons made the motion to consider approval of the monthly financial reports. Elizabeth Stuntz seconded the motion. Roll call; all yes.***

**Board Self-Assessment:** none

**Next Meeting: Workshop: Monday, January 11, 2016 @ 5:00 in the English Classroom; Meeting: Thursday, January 28, 2016 @ 5:30 in the English Classroom**

**Adjourned by consensus**

---

*Board of Education President*

---

*Board of Education Vice-President*

MEMO

Date: January 22, 2016

To: Superintendent Nichols and Board

From: Phillip

RE: Poetry workshop

.....  
Hello everyone!

I will be coaching a basketball game on our board meeting night. In my board report, I'd like to bring up the following:

- A poetry workshop for the Lake City Community School.
- Lake City School and Lake City Arts brought a week long poetry workshop in 2008 for a week to the school and community. It was a very effective and popular program that was funded primarily through a grant.
- Unfortunately, grant monies are not available at this time. As a result, I am seeing if Lake City Arts, the school, and possibly some private donors can commit funds to bring the poetry workshop back to Lake City.
- A one-week program would be \$5000, a two-day workshop would be \$2000, and a one-day session would be \$1000. A one-week program could involve the entire school. A one or two-day program would probably be limited to high school or middle school and high school.
- The program would take place in late April or early May.
- The poets are from the Telluride area are highly qualified.

Please discuss this and see what you think. I have been involved in bringing several art/music programs to the school over the years. I do so because it provides a refreshing break from the normal course of our work at the school. Additionally, because of our isolation, these "programs from the outside" are a nice option to have when a field trip to Denver or elsewhere isn't feasible.

My bias would be to go with a two-day program for the middle school/high school students this spring. We could see how it goes and, if it is a positive experience, we could consider budgeting it for more students next year and also consider reaching out to area school districts like Creede and Gunnison to see if they'd like to piggy back on such programs.

Thank you for your time in consideration of this idea.

## ***Policy Type: Directional Policy***

### **Vision**

Hinsdale County School District offers exemplary and innovative education for every student by utilizing our highly qualified staff, diverse student population, unique size, mountain location, and community resources.

### **Mission**

Hinsdale County School District RE-1 is a unique and dynamic educational community that includes all students, families, staff and community members, creating a learning environment that is safe for all students and staff and is individualized, academically challenging, lively, enriching, respectful and caring for all students. We cultivate students' natural curiosity and extend their learning to our unique natural environment. We strive to prepare students for lifelong learning, responsible citizenship and a balanced, productive life.

### **Values**

The Board is guided by the following beliefs and values:

#### **Learning:**

- Learning happens best when it is on a flexible continuum, is individually paced, attends to each student's diverse learning style and offers appropriate acceleration, enrichment and multi-graded grouping.
- Sparking student's natural curiosity, and allowing them opportunity to pursue mastery of subjects of greatest interest to them, makes school meaningful, lively exciting and fun.
- Successful academic programs are individualized, dynamic, challenging, standards based, enriching, balanced and research based.
- Age appropriate and integrated use of technology is vital to the education of students
- Our physical surroundings and community offer invaluable learning opportunities for all students, families, staff and community members.

#### **Individual Children:**

- EVERY child is able to learn and is entitled to an exemplary, innovative, and well-balanced education.
- EVERY individual has worth, talent, and special ability
- Individuals learn in a variety of ways. Academic, social and emotional needs of students are recognized and appreciated for their uniqueness.
- An appreciation of individual strengths, culture and diversity enriches all learning.

**Families and Community:**

- The family is the foundation of society from which our values and beliefs begin and has the final authority and responsibility for the education of its children.
- The school recognizes and honors the right to individual family beliefs and values.
- School, family, and community are partners in the educational process. Family participation is highly valued and sought.
- The quality of education affects the quality of our community.

**Teaching Staff and Administration**

- The Superintendent is the educational leader and is responsible for the safe and effective administration of the students, staff and facilities.
- Every child deserves to be taught by a talented, competent, effective, dedicated, enthusiastic and highly qualified teacher.
- Every effort will be made to recruit, develop and retain excellent teaching and administrative staff.
- Students benefit and teachers are most satisfied and effective when teachers are mentored, the staff functions as a team and opportunities for professional development are provided.

**Civic Responsibility:**

- Service projects, community services and involvement in community and civic affairs are cornerstones to prepare students for active citizenship and engagement in a democracy.
- Students need opportunities to participate meaningfully in all arenas of school life, for example: policies, classroom instruction, dispute resolution and goal setting.
- Actively modeling and encouraging students to value and respect themselves and others contributes to a safe, respectful learning environment and to responsible citizenship.

**Health:**

Physical, emotional, and social health, including nutrition are integral to a child's ability to learn.

**Evaluation Methods:**

Evaluation of student growth and achievement is crucial and is best done using a variety of individualized measures and methods involving students, parents, and teachers.

**Fiscal Management:**

Sound fiscal management responsibly allocates resources that align with stated values and goals.

Adopted 1/24/2002

Hinsdale County School District RE-1, Lake City, Colorado

Revised 1/22/2004

3/17/2005 1<sup>st</sup> reading as modified

4/28/2005 2<sup>nd</sup> reading approved

3/22/2007 1<sup>st</sup> reading as modified

4/26/2007 2<sup>nd</sup> reading approved

1/22/09 1<sup>st</sup> reading as modified

2/26/09 2<sup>nd</sup> reading approved

1/28/10 1<sup>st</sup> reading as modified

2/25/2010 2<sup>nd</sup> reading approved

7/19/2012 modified to conform with administrative policy AD, School District Mission\

2/27/2014 1<sup>st</sup> reading as modified

3/29/2014 2<sup>nd</sup> reading approved

***Monitoring Method: Board self-assessment***

***Monitoring Frequency: Annually in January***

For 2015-2016, areas of focus shall be the following:

### **Vision**

Hinsdale County School District offers exemplary and innovative education for every student by utilizing our highly qualified staff, diverse student population, unique size, mountain location and community resources.

### **Mission**

Hinsdale County School District RE-1 is a unique and dynamic educational community that includes all students, families, staff and community members, creating a learning environment that is safe for all students and staff and is individualized, academically challenging, lively, enriching, respectful and caring for all students. We cultivate students' natural curiosity and extend their learning to our unique natural environment. We strive to prepare students for lifelong learning, responsible citizenship and a balanced, productive life.



HINSDALE COUNTY SCHOOL DISTRICT RE-1

## **Request for Proposals**

**For:** Facility-wide Lighting Retrofit

**Issued:** December 16, 2015

**Submission Deadline:** Tuesday, January 26, 2016, 4:00pm MST

**Deadline for Submission of Questions:** Friday, January 22, 2016, 4:00pm MST

**Opening of Sealed Bids:** Thursday, January 28, 2016 at 5:30pm MST Board meeting

## **Statement of Purpose**

Hinsdale County School District RE-1 is accepting proposals for a facility-wide lighting retrofit. Our current lighting system includes a variety of fixtures that use primarily fluorescent bulbs. In order to realize significant cost savings by decreasing our electrical usage, we would like to retrofit existing fixtures to accept LED bulbs.

## **Background Information**

Hinsdale County School District is one of the oldest on the Western Slope, first established in 1876. Its original school building, built in 1880 and remodeled in 1949, housed primary through high school grades. In 1986 the present facility was built and a 2003 addition completed our building as the PK-12 Lake City Community School, a John Irwin School of Excellence. Hinsdale County RE-1, Accredited with Distinction by the Colorado Department of Education, prides itself on high academic performance, an excellent professional staff and strong community support. We serve approximately 100 students.

The 1986 section of our building includes primarily T-12 bulbs and the 2003 additions have primarily T-8 bulbs. There are limited applications of incandescent bulbs in both sections as well.

## **Scope of Work**

- Assess needs to achieve LED retrofit
- Acquire materials and supplies for retrofit
- Retrofit existing fixtures to accept LED bulbs
- Install LED bulbs
- Recycle fluorescent bulbs



## **Outcome and Performance Standards**

We envision a more efficient facility with lighting that has low maintenance needs, high satisfaction from staff and students, and significant long-term cost savings. A successful project will realize this vision efficiently, professionally, and in a cost-effective manner.

## **Requirements for Proposal Preparation**

- Cover letter including firm's pertinent background information
- Itemized list of fixtures/bulbs and retrofit/replacement plan
- Net cost of project
- Annual operating savings
- Return on investment
- Timeline for completion
- List of people and their responsibilities to complete the project
- Biographies or resumes of firm principals
- List of similar prior projects
- 7 hard copies of proposal delivered in one sealed package labeled "Lighting Retrofit Proposal" and addressed to:

Board of Directors  
Hinsdale County School District RE-1  
PO Box 39  
614 N. Silver St.  
Lake City, CO 81235

## **Evaluation and Award Process**

Sealed bids will be opened at the regular meeting of the Hinsdale County School District RE-1 Board of Directors on January 28, 2016 at 5:30pm. Bidders are invited to be present. Bids will be evaluated based on cost and quality. Preference will be given to local vendors. The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district.

## **Process Schedule**

- A letter of intent to submit a proposal is due electronically to Superintendent Leslie Nichols at [leslien@lakecityschool.org](mailto:leslien@lakecityschool.org) by 4:00pm MST Friday, January 22, 2016.
- Questions about the project may be submitted by email to [leslien@lakecityschool.org](mailto:leslien@lakecityschool.org) until 4:00pm Friday, January 22, 2016. Responses to questions will be shared with all who submit a letter of intent.
- Sealed bid packages will be accepted until 4:00pm Tuesday, January 26, 2016. Packages must be in the District office by this time in order to be considered.

- All Bidders will be notified of the winning bid by Friday, January 27, 2016.
- The project shall be complete by or before March 28, 2016.

### **Point of Contact for Future Correspondence**

Leslie Nichols, Superintendent  
970 944 2314 (office)  
970 209 7346 (cell)  
leslien@lakecityschool.org

## Hinsdale County School District RE-1 2016 Board of Education Calendar



HINSDALE COUNTY SCHOOL DISTRICT RE-1

Month	Board Meeting	Workshop	Action	Discussion	Policy Review	Events	Executive Session
January	1/28	1/11 @ 5:00	Audit Notice-Posting Location	Pre-School	DP-1, Vision, Mission, Values	Board Retreat	
February	2/25	2/11	16-17 School Calendar	Budget Priorities & Facilities Staff Appreciation	DP-4, Health DP-5, Safety EL-2,4,10 Internal Report, EL Review	Parent/Teacher/Student Conferences	
March	3/17	3/3		DP Focus Areas Volunteer of the Year	DP-10, Choice	Spring Break	
April	4/28	4/14	16-17 Teacher Contract & Salary Schedule	Student Award	DP-11 Transportation	CMAS Testing	Contract Recommendations
May	5/19	5/5	Tentative 16-17 Budget	Pre-School Annual Review	DP-8 Board Cohesiveness & Leadership EL3,6,8,11,14,15 Internal Report	Graduation – 5/28	
June	6/23	6/9	Final 16-17 Budget		DP-9 Facilities		Superintendent Evaluation
July	7/21	None			DP-7, Comm./Parent Satisfaction Involvement		
August	8/25	8/11		Review Unified Improvement Plan	DP-6 Academic Achievement (#1-4) EL5,6,7,9,12,13,17,18,19 Internal Report	1 <sup>st</sup> Day of School Facility Review	
September	9/22	9/8		CASB, Review District Performance Framework	DP-6 Academic Achievement(#5-8)	Parent Night	
October	10/27	10/13			DP-2 Academic Achievement	Parent/Teacher/Student Conferences	
November	11/10	None	Organizational Meeting – Election Years Only	Board Retreat 2017 Board Calendar	DP-3, Professional Development	Thanksgiving Break	
December	12/9 @ 12:00	None	Certify Mill Levy 2017 Board Calendar			CASB Conference Winter Break	



HINSDALE COUNTY SCHOOL DISTRICT RE-1

RESOLUTION No. 2016-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE HINSDALE COUNTY SCHOOL DISTRICT RE-1 DESIGNATING THE 2016 OFFICIAL POSTING LOCATION AS THE SCHOOL OFFICE DOOR AND THE MEETING LOCATION AS THE SCHOOL LIBRARY.

WHEREAS, pursuant to Colorado law the Board of Directors of Hinsdale County School District RE-1 is required to annually designate the official public location for posting of notice.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of Hinsdale County School District RE-1 that the official public posting location for Hinsdale County School District RE-1 for 2016 shall be the office entrance door of Lake City Community School located at 614 N. Silver St., Lake City, CO 81235; and further, that District meetings will be held in the library of the Lake City Community School unless otherwise noticed.

APPROVED AND ADOPTED by the Board of Directors of Hinsdale County School District RE-1 this 28<sup>th</sup> day of January, 2016

HINSDALE COUNTY SCHOOL DISTRICT RE-1

---

Tara Hardy, President