



HINSDALE COUNTY SCHOOL DISTRICT RE-1

Kitchen and Custodial Assistant Substitute JOB POSTING 11.5.23
Hinsdale County School District RE-1
Lake City, Colorado | www.lakecityschool.org

Lake City Community School is in search of a detail-oriented and energetic individual to substitute in our kitchen and facility.

JOB TITLE: Kitchen & Custodial Assistant Substitute
REPORTS TO: Kitchen Manager, Facility Manager and Superintendent
SCHEDULE: As needed.
Substitute pay: \$115 per day.

JOB OBJECTIVE: The Kitchen/Custodial Assistant Substitute supports the Kitchen Manager in providing nutritional hot lunches for our students in support of our vision to prepare students for learning and the Facility Manager in allowing learning to happen in a safe, clean and well-maintained environment.

QUALIFICATIONS: High school diploma or equivalent; excellent communication skills with colleagues and students; flexibility; strong skills in following directions; leadership skills in participating on staff team; ability to maintain confidentiality.

BACKGROUND CHECK: A background check is required.

SUBSTITUTE RESPONSIBILITIES:

- Assist Kitchen Manager in daily production of lunch program.
- Assist in ensuring kitchen safety, sanitation and compliance with health code.
- Serve students in a kind and efficient manner.
- Assist Facility Manager in cleaning and maintaining the district's building and grounds.
- Execute daily and weekly checklists of cleaning tasks, snow removal, and grounds maintenance.

TO APPLY: Please submit a cover letter, application form (available on our website www.lakecityschool.org), and resume including contact information for three references to Shawn Arthur, Administrative Assistant by email: shawn@lakecityschool.org or mail: PO Box 39, Lake City, CO 81235.

CLOSING DATE FOR APPLICATIONS: Until Filled
Hinsdale County School District RE-1 is an Equal Opportunity Employer.