



HINSDALE COUNTY SCHOOL DISTRICT RE-1

Request for Proposal

Project Name: Exterior Painting of Wee Care Building **Project Location:** 425 Henson Street, Lake City, CO 81235 **Project Size:** Approximately 2,000 square feet
Issuing Organization: Hinsdale County School District **Date:** 09/23/23

Introduction

Hinsdale County School District is seeking proposals from qualified painting contractors to provide exterior painting services for a building located at 425 Henson Street, Lake City, CO 81235. The purpose of this Request for Proposal (RFP) is to identify a contractor with the necessary experience and qualifications to complete this project to our satisfaction.

Scope of Work

The selected contractor will be responsible for providing all labor, materials, equipment, and expertise necessary to complete the exterior painting of the building, which includes, but is not limited to:

Surface Preparation: Properly prepare all surfaces to be painted, including cleaning, scraping, sanding, and filling any cracks or holes.

Priming: Apply an appropriate primer to all surfaces to ensure proper adhesion of the paint.

Painting: Apply two coats of high-quality exterior paint to all exterior surfaces, including walls, trim, doors, and any other relevant surfaces.

Color Selection: Consult with the owner to select suitable paint colors. The final colors must be approved by the owner before painting begins.

Protection: Protect adjacent areas, windows, and landscaping from paint splatter and damage during the painting process.

Cleanup: Clean up the work area daily and remove all debris and materials upon project completion.

Inspection: Allow for a final inspection by the owner or their representative to ensure the work meets the specified quality standards.

Timeline

The anticipated timeline for this project is as follows:

RFP Issuance Date: 9/22/2023

Deadline for Questions: 10/16/2023

Proposal Submission Deadline: 10/17/2023

Contract Award Date: 10/20/2023

Project Start Date: TBD

Project Completion Date: TBD

Proposal Submission

Interested painting contractors are requested to submit a detailed proposal that includes the following:

1. **Company Information:** Provide details about your company, including contact information, years in business, and relevant experience.
2. **Project Team:** Outline the key members of your project team, including their qualifications and experience. All members are required to submit photo identification through the District office.
3. **References:** Include references from past clients who can speak to the quality of your work.
4. **Project Plan:** Provide a detailed plan outlining how you intend to execute the project, including your approach to surface preparation, painting, quality control and the safety of building occupants and worksite.
5. **Cost Estimate:** Submit a detailed cost estimate that includes labor, materials, and any other associated costs.
6. **Timeline:** Provide a proposed project timeline that includes key milestones and the estimated duration of each phase.
7. **Insurance:** Provide proof of insurance coverage, including liability and workers' compensation.
8. **Licenses and Permits:** Confirm that your company holds all necessary licenses and permits to perform painting work in the specified location.

Selection Criteria

Proposals will be evaluated based on the following criteria:

1. **Experience and Qualifications:** The contractor's experience and qualifications in similar projects.
2. **Project Plan:** The quality and feasibility of the proposed project plan.
3. **Cost:** The reasonableness and competitiveness of the cost estimate.
4. **References:** The feedback and references from past clients.
5. **Compliance:** Confirmation of insurance, licenses, and permits.

Submission Deadline

All proposals must be submitted electronically to Rebecca Hall, Superintendent rebeccah@lakecityschool.org no later than October 17th @ 5:00 p.m.

Questions and Clarifications

Any questions or requests for clarification regarding this RFP should be submitted in writing to Darren Hardy, Facility Manager darrenh@lakecityschool.org by October 16, 2023.